

APPENDIX C: PROGRAM REVIEW FOR ESTABLISHED PROGRAMS

Kaua'i Community College
PROGRAM REVIEW TEMPLATE
Instructional Programs

Program/Unit Name: Professional Development

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Reviewed by Dean: _____

Dean's Signature: _____ Date: _____

Date submitted to Program Review Committee: _____

GENERAL INSTRUCTIONS

I. PROGRAM DESCRIPTION AND BACKGROUND

The KCC professional development program was established and developed to mirror the spirit, philosophy, and vision of the Board of Regents Policy for Faculty and Staff Renewal Plans in CCCM #2080. The policy reads, "... the quality of education ... does not depend primarily on the numbers of students, the diversity of programs, or the improvements in facilities, but on the quality of personnel. The personnel employed by the community colleges is their single greatest resource and their most significant continuing investment. It is a resource which must be nurtured and supported if the ultimate educational mission of the community colleges is to be fulfilled and the varied needs of students effectively served." The policy's identification of the three major areas of focus, Organizational Development, Professional Development, and Personal Development has been used to formulate and develop KCC's professional development plan.

As stated in its Vision, the "University of Hawai'i at Kaua'i – Kaua'i Community Colleges is our island's primary resource center and gathering place for personal, [intellectual] and community enrichment. . . We educate the whole person, empowering students of all backgrounds to set their own goals, realize their potential and achieve their dreams. . . We are a 'leaderful' organization."

The program has gone through some considerable changes in the the last academic year. The PD Committee has become the Ohana Committee and the PD Program functions under the leadership of the Professional Development Coordinator with advisement from campus constituents (i.e., an ad-hoc advisory committee and open a couple of open forums for employees to make suggestions). In the last year and a half, the program's main focus has been in the area of teaching and learning. Many of the sanctioned workshops dealt with the integration of technology in the classroom and a bit on pedagogy and curriculum development.

The program has also been actively trying to increase its offerings and activities for non-instructional staff. Next semester (i.e., Spring 2014) should be bring more opportunities.

II. PROGRAM GOALS

The primary goal of the KCC Professional Development Program is to uphold, honor, and align its plan to reflect the vision and philosophy of staff development as stated in CCCM #2080; KCC's College goals; help faculty and staff to fulfill KCC's Mission College Goals, and Student Learning Outcomes.

College Goals	Program Goals
<p>Access: To Provide open access to educational excellence for a diverse student population.</p>	<p>To provide opportunities for faculty and staff enhance their abilities to contribute toward a campus community reflective of its open access mission for a diverse student population.</p>
<p>Learning and Teaching: To promote excellence in learning and in teaching for transfer, career/technical, remedial/developmental education and lifelong learning.</p>	<p>To provide opportunities for faculty and staff to develop their skills and contribute toward a community of excellence in teaching and learning.</p>
<p>Workforce Development: To provide a trained workforce by offering programs that prepare students for both employment and future career development.</p>	<p>To help build awareness amongst faculty and staff of employment and career opportunities for students.</p>
<p>Personal Development: To provide life-long learning opportunities in the areas of personal and professional development.</p>	<p>To develop a professional development plan where learning opportunities are aligned with KCC's Mission, Campus Goals, and Students Learning Outcomes; and the vision and philosophy of institutional effectiveness as described in CCCM #2080; to foster a sense of place and collegial community amongst faculty and staff</p>
<p>Community Development: To contribute to community development and enrichment through campus leadership and collaboration.</p>	<p>To assist in the development of faculty and staff as community leaders.</p>
<p>Diversity: To foster global understanding and appreciation for diversity.</p>	<p>To provide opportunities to increase faculty and staff understanding of communities and cultures beyond the campus and Kaua'i and state of Hawai'i; and to nurture a campus community that champions and appreciates diversity of people,</p>

	culture, and knowledge.
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PROGRAM REVIEW CRITERIA QUESTIONS, BY GOAL

The mission of the Kauai Community College’s Professional Development Program is to improve and sustain the professional growth of faculty and staff through collegially planned learning opportunities that continue to support the institution’s strategic goals.

The Purpose of Professional Development is to provide opportunities for our faculty and staff to improve their knowledge and skills and, ultimately, improve teaching, student learning, and student success.

The Professional Development Coordinator functions include but are not limited to:

- overseeing the maintenance of the KCC faculty and staff handbook;
- organizing, coordinating, implementing, and maintaining a new faculty and staff orientation;
- developing and maintaining a faculty and staff PD program each academic year;
- assessing PD needs as listed in program reviews and APRUs and as provided by members of the campus;
- developing and maintaining a plan that addresses PD needs;
- collaborating with the chancellor to develop a budget to support PD on a yearly basis;
- compiling a list of professional development efforts being made by divisions, units, and individual members of the campus;
- compiling a list of individual PD needs as documented in the ITAC and PD surveys; and
- developing and maintaining a system of evaluating effectiveness of the KCC PD program.

PROGRAM REVIEW CRITERIA QUESTIONS, BY GOAL

College Goals	Program Review
Access: To Provide open access to educational excellence for a diverse student population.	PD does not have a direct role in outreach, enrollment, placement and scheduling, or support services for access. However, PD does have an indirect influence. PD’s efforts to help transform pedagogy into something more interactive, dynamic, and relevant in today’s tech-inundated society have surely had an effect on the marketing efforts of the college by increasing the marketability of the college’s faculty and programs.
Learning and Teaching: To promote excellence in learning and in teaching for transfer, career/technical, remedial/developmental education and lifelong learning.	One of PD’s program goals is to provide opportunities for faculty and staff to develop their skills and contribute toward a community of excellence in teaching and learning. Because of this, PD’s main focus has been in this area.

	<p>It has been a strong proponent for the inclusion, where appropriate, of technology in the classroom--e.g., Turnitin, Edmodo, Schoology, GoogleDrive, SmartBoards, etc. Numerous workshops over the course of the last several years have been offered and more instructors are using these services in their classrooms.</p> <p>The program is also interested in aiding faculty improve/transform their classroom curriculum and pedagogy. The program has been less successful in delivering content in this area, however, is actively pursuing presenters to speak--e.g., incorporating critical thinking, indigenizing curriculum, effective/authentic assessment, etc.</p>
<p>Workforce Development: To provide a trained workforce by offering programs that prepare students for both employment and future career development.</p>	<p>PD does not have a direct role in workforce development (outside of the college), however, is working with the Director of OCET to deliver content through OCET's workforce development initiatives and to help build awareness amongst faculty and staff of employment and career opportunities for students.</p>
<p>Personal Development: To provide life-long learning opportunities in the areas of personal and professional development.</p>	<p>PD is currently working on revising its long-term plan. The main point of emphasis will be formalizing PD--i.e., making the incentives for PD more meaningful by allowing faculty and staff to receive credit for their involvement in sanctioned PD events. For new faculty, PD has implemented a New Faculty and Staff Orientation program (NFSO) to aid new employees (both faculty and staff) get acquainted to the island, campus, and its policies (especially in the area of professional development).</p> <p>The campus will be surveyed in the Spring 2014 semester to determine PD needs before the new plan is finalized.</p> <p>PD is also working with the Ohana Committee to insure that personal and social needs of faculty and staff are also being addressed.</p>

<p>Community Development: To contribute to community development and enrichment through campus leadership and collaboration.</p>	<p>PD does not have a direct role in community development (outside of the college); however, several of its initiatives do have an indirect impact. The NFSO program will aid faculty and staff in making meaningful connections with the larger community. Also, the PD program is looking to incorporate a campus leadership program using a similar model that has been implemented at Leeward Community College, which should help faculty become more effective campus leaders, and hence, more effective community leaders..</p>
<p>Diversity: To foster global understanding and appreciation for diversity.</p>	<p>PD has taken a leadership role in promoting the indigenizing of curriculum on campus. It recently conducted (and/or sponsored) two workshops--one for STEM and the other for Nursing--specifically in this area.</p> <p>The NFSO program also incorporates cultural components to aid new hires in developing a better understanding of the unique cultural and ethnic diversity found on Kauai.</p> <p>PD is also working with the new International Education Director to increase the opportunities for faculty and staff to work with groups visiting from Japan and Okinawa..</p> <p>All of these initiatives should provide opportunities for faculty and staff to better understand the communities and cultures of the campus and larger community and to nurture a campus community that champions and appreciates diversity of people, culture, and knowledge.</p>

STRENGTHS AND AREAS NEEDING IMPROVEMENT

Areas of strengths:

1. The PD program has a better online presence--via its website, Facebook page, and also through its TEDTalk Tuesday online forum.

The Facebook page has 54 followers and the TEDTalk Tuesday event has amassed between 275-300 viewers in a year's time (the actual number of views is actually higher; however, the tracking mechanism for the event was not in place until three months after its inception).

2. The program has rekindled a relationship with the campus' sister institutions and is working to better align and use system resources to improve pd initiatives on the campus and throughout the system.

The inspiration and motivation for many of the upcoming events (see **Action Plan and Timeline** below)--e.g., Teaching Squares, Power Mentoring, Miha Lana'au, and others--came from a system conference that showcased what each campus is doing to promote professional development.

3. Because the campus' reorganization of the PD Committee, the Professional Development Program is better able to focus on the *instructional* (as opposed to the social) elements of professional development and work on *formalizing* its offerings and incentives.
4. The PD program has an excellent working relationship with Computer Services and the Information and Technology Advisory Committee, which allows it to offer valuable technology training sessions.

In the last year and a half, PD has been able to offer:

- 13 Google app trainings,
 - 3 LMS workshops,
 - 1 Technology Fair, and
 - numerous other workshops and training sessions (some events were not (and have yet to be) documented).
5. PD has also worked actively to promote the use of *new* technologies on campus--i.e., SmartBoards, learning management systems like Edmodo and Schoology, cloud services like Google and Xythos drives (see stats above).
 6. The program has a better (and more streamlined) method to track and assess faculty and staff professional development activities.

In order to do this, a new form and process was implemented. Each event proposer must answer questions about the impetus for a particular function as well as how he or she plans to assess the event's success. In terms of tracking, instead of issuing "Pink Bucks," all PD data is being inputted into a Google form and exported to a spreadsheet. An automated end-user reporting mechanism is still to be finalized.

7. The offerings for non-instructional staff will increase in the Spring 2014 semester because of networking with system institutions.
8. Because of the new tracking system, the program will be better able to assess the usefulness of the program and activities.

Areas that need improvement:

1. The program needs to do a better job insuring compliance of its processes.

2. PD needs to begin implementing more activities in the areas of:
 - a. face-to-face and distance learning curriculum development,
 - b. new pedagogy for face-to-face and distance learning courses,
 - c. developing authentic assessment,
 - d. faculty and staff leadership development, and
 - e. fortifying overall offerings for staff.

3. The program needs to work on its policy for promoting individual PD by supporting efforts with monetary and other resources.

4. PD, along with other programs on campus, need to improve communication to better insure that faculty and staff have the time to take part in professional development. The first step is to come up with a better calendaring system and process--an equitable one--for arranging events/activities.

ACTION PLAN WITH TIMELINE

PD's current action plan is simple. It will proceed by:

1. Expanding offerings in the areas of curriculum development and pedagogy,
2. Increasing the offerings for non-instructional staff,
3. Expanding offerings in the areas of culture awareness,
4. Implement a policy to support individual PD efforts using existing funding.
5. Continuing efforts to implement a more robust new faculty/staff orientation and mentoring program, and
6. Formalizing the PD Program by centralizing PD efforts on campus.
7. Assessment of PD Program.

Item 1: Curriculum Development and Pedagogy

	Action Item	Timeline
1.	Excellence in Education Speaker's Bureau: This activity will ask current and former Excellence in Education award winners to lead seminars in the areas of curriculum development and pedagogy.	The seminars will begin in the Fall 2013 semester (tentatively scheduled for November 22 with Math Instructor, Loni Delaplane, the current EIE awardee). Instructor Delaplane will be asked to present again next semester .
2.	Teaching Squares: This program brings together groups of four faculty members for mutual classroom observations and a follow-up discussion focused on the positive. A Teaching Square offers faculty the opportunity to enhance their own teaching by observing their colleagues in actual classroom situations.	This program will be implemented in the Spring 2014 semester.
3.	Power Mentoring Program: This program provides faculty and lecturers with short-term, one-on-one assistance from	The cadre of Power Mentors will be assembled in the Spring

	selected Power Mentors to improve student learning and/or effectiveness on the job. A cadre of “Power Mentors” will be assembled by the PD Coordinator from a pool of nominated faculty members.	2014 semester, and the program will be officially launched in the Fall 2014 semester.
4.	Online Course Development Program: This program guides a cohort of 5-10 faculty members through the process of creating an online class from the ground up. The program uses the ADDIE instructional design model to guide participants through the process of analyzing, designing, developing, implementing, and evaluating an online course created for instruction at Hawai'iCC.	Planning and implementation in the Summer 2014 summer session.
5.	Authentic Assessment: This workshop series is comprised of four sessions and provides participants with assessment principles foundations integrated with a variety of best practices and examples. Through the sessions' information and hands-on activities, participants develop tools that can be used in assessment activities. This series is intended for individuals facilitating assessment or anyone who wants to advance assessment for instructional activities or support services.	Planning in the Spring 2014 semester and implementation in Fall 2014.
6.	Classroom Technology: With the assistance of ITAC and Computer Services, the PD program will continue to offer workshops on the various technologies available on campus (e.g., SmartBoards, GoogleDrive, Schoology, GoAnimate, etc.	Planning ongoing and implementation Spring 2014.

Item 2: PD Offerings for Non-Instructional Staff

	Action Item	Timeline
7.	LAMP (Learning & Mentoring Program) provides Administrative Support Group members (clerical staff) the opportunity to: 1) improve their job effectiveness with one-on-one mentor assistance and 2) job shadow to understand other job/office functions. A cadre of LAMP Mentors will be assembled by the PD Coordinator from a pool of nominated staff members.	Planning in the Spring 2014 semester and implementation in the Fall 2014 semester.
8.	Staff Retreat: This event will be held during the first Friday in March. It will be an opportunity for the non-instructional staff to work on areas of professional development as well as to network with their colleagues.	The first one is tentatively planned for Excellence in Education Day in March 7, 2014.
9.	Office Assistant Swap Meet: This event is an opportunity for the various office assistants together to trade/give away unwanted or unneeded office supplies.	First one tentatively scheduled for the Spring 2014 semester.
10.	The Leadership Development Program: This program is designed to prepare faculty/staff for leadership positions	Planning Spring 2014 and implementation TBA

	at Kauai CC. Program topics are identified by the interests and needs of the program participants. Sessions included meetings with UHCC administrators and other leaders.	
11.	Supervisory Skills: This practical two-day workshop introduces coaching, communication, motivation, working with different personalities and improving employee performances and decision-making skills for new and seasoned supervisors.	Planning Spring 2014 and implementation TBA

Item 3: Cultural Awareness

	Action Item	Timeline
12.	Indigenizing Curriculum Institute: This semester-long program will take 5-10 faculty through the process of <i>indigenizing</i> their curriculum. The initial cohort will be made up of STEM faculty since STEM Title III funding and resources will be used.	First cohort will be picked in the Fall 2013 semester. The program will begin in the Spring 2014 semester.
13.	Miha Lana’au: Place and Culture-Based Curriculum: Guest presenters from Kapiolani Community College, UH Manoa, and the community will be invited to present on how to develop place-based curricula.	Planning in the Spring 2014 semester and implementation in the Fall 2014 semester.

Item 4: Policy for Supporting Individual PD Efforts

	Action Item	Timeline
14.	Draft a policy and process to support faculty and staff professional development.	Ongoing

Item 5: New Faculty and Staff Orientation and Mentoring

	Action Item	Timeline
15.	New Faculty and Staff Retreat: This program will invite 10-20 faculty and staff to attend a weekend retreat at the Waipa Foundation property on the north shore of Kauai. The retreat will ask participants to take part in various activities to foster a located sense of community.	First cohort will be picked in the Fall 2013 semester. The first retreat will be held in March 2014 (the first weekend of spring recess).

Item 6: Centralizing PD

	Action Item	Timeline
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16.	Formalizing the processes and procedures for offering PD events on campus.	Ongoing
17.	Creating a central location for PD and workroom services.	Space request was made in the Spring 2013 semester. Until a space is awarded, program specifics cannot be determined (i.e., until an actual space is chosen, the PD Coordinator cannot determine how the space can be utilized).
17.	Work with other departments and divisions to create a central calendar to insure better scheduling of events.	Ongoing

Item 7: Assessment of PD Program

	Action Item	Timeline
18.	Implement a better process to assess PD's effectiveness.	Planning: Ongoing Implementation in the Spring 2014 semester.

Summary and Resource Request

At current, the Professional Development Program is only asking that it be given a place to *house* itself. As one can see from the action items above, a central space would be very useful. The program needs a space to store resources and create a dynamic environment of continued professional development. A central space will allow the program to schedule small presentations, offer hands-on PD sessions, and allow for a *safe* place to discuss PD concerns.

If the number of participants over the course of the last three and half academic years is any indicator of the breadth of PD, it definitely deserves its own space (see attached spreadsheet).

PD Data (see attached)

Spring 2010			
01/04/10	Spring 2010 Convocation	KCC	126
01/07/10	Spring 2010 Distance Learning Orientation	Pua Palmeira	10
02/05/10	Teaching All Students; Reaching All Learners	Dr. Megan Conway and Dr. Steven Brown (UHM) and Will Dressler (Professional Development)	18
03/05/10	WILD	KCC (Wo Learning Champions)	125
03/05/10	Annual Assessment Afternoon	Assessment Committee and Will Dressler (Professional Development)	43
03/12/10	Motivation in the Classroom and On the Job	Jerry Cerny (HonCC) and Will Dressler (Professional Development)	18
04/23/10	Communication Skills Workshop	Keith Kashiwada (KapCC), Will Dressler (Professional Development) and Wo Learning Champions	13
04/29/10	Emotional and Psychological Student Issues	Alison Tanouye (UHM) and Will Dressler (Professional Development)	7
04/30/10	Dr. Morton Visit	KCC	49
Fall 2010			
08/16/10	Fall 2010 Convocation	KCC	143
08/18/10	All Faculty Meeting	Chancellor Cox and Jim Dire	60
08/18/10	Students with Disabilities as Diverse Learners	Steve Brown (UHM)	5
08/26/10	Fall 2010 Distance Learning Orientation	Pua Palmeira	8
08/28/10	KCC Massage Program Annual Blessing	Virginia Dunas	4
09/03/10	Tenure and Promotion Workshop	Will Dressler (Professional Development)	12
09/10/10	CARD Workshop	Pat McGrath and Will Dressler (Professional Development)	7
09/14/10	Educational Forum: Hawai'i 2010: The Authenticity Advantage...	Keahi Felix (Michael Gmelin, Library Presentation Series)	5
09/17/10	Assessment Tasks	Pat McGrath and Will Dressler (Professional Development)	3
09/21/10	Online Leave System Training	JoRae Baptiste	32
09/30/10	Veterans and PTSD Workshop	Judy Lee (UHM) and Will Dressler (Professional Development)	16
10/10/10	Standard IA Group Meeting	Char Ono	8
10/20/10	Hybrid Pension Seminar	David Parry (AXA) and Will Dressler (Professional Development)	8
10/22/10	All College Accreditation Meeting	KCC	101
10/26/10	Dr. Morton Visit	KCC	49
10/27/10	Estate Planning	David Parry (AXA) and Will Dressler (Professional Development)	15
11/05/10	Standard IA Group Meeting	Char Ono	7
11/08/10	Standard IA Group Meeting	Char Ono	2
11/17/10	Fire Extinguisher and Ladder Safety Classes	Miles Nirei (UHM) and Operations and Maintenance	27
11/19/10	Student Success and Learning Outcomes Workshop	Tanya Renner (KapCC) and Will Dressler (Professional Development)	11
11/24/10	Sexual Violence Prevention Project	Christine Quemel (UHM) and Will Dressler (Professional Development)	7
12/03/10	College Conversation: How to Better Serve our Hawaiian Students	Chancellor Cox and Makaloa Council	21
12/10/10	CARD Blitz	Pat McGrath	6
12/10/10	Standard IA Group Meeting	Char Ono	8
Spring 2011			
01/03/11	Spring 2011 Convocation	KCC	119
01/04/11	Assessment Session	Pat McGrath	13
01/05/11	Laulima Refresher	Ed Coll	10
01/05/11	Faculty Talk Story on Teaching	Will Dressler (Professional Development)	6
01/06/11	Spring 2011 Distance Learning Orientation	Pua Palmeira	7
01/19/11	A Safer Learning Environment	Dr. Loulou Hong (UHM) and Will Dressler (Professional Development)	15
01/28/11	Standards II and IV Meeting with Administrators	KCC	39
02/18/11	Writing Intensive Meeting	Rick Randolph	5
03/04/11	Excellence in Education Day	Will Dressler (Professional Development)	67
03/18/11	Standards I and III Meeting with Administrators	KCC	23
04/13/11	Dr. Morton Visit	KCC	18
04/29/11	All Campus Accreditation Meeting	KCC	90
05/05/11	IS 103 College Conversation	Ramona Kincaid	33
Fall 2011			
08/15/11	Fall 2011 Convocation	KCC	143
08/15/11	Fall 2011 Photocopier and Classroom Equipment Session	Patrick Watase and Clarice Kali	10
08/15/11	Orientation to Assessment	Pat McGrath	14
08/16/11	All Faculty Meeting	Jim Dire	69
08/16/11	Fall 2011 Photocopier and Classroom Equipment Session	Patrick Watase and Clarice Kali	4
08/16/11	Fall 2011 New Faculty and Staff Orientation	Cammie Matsumoto	13
08/17/11	CARD Blitz	Pat McGrath	7
08/19/11	Kokee Service Project	Cammie Matsumoto	5
08/26/11	Standard IIA Meeting	KCC	10
08/29/11	Self Care Class: Holistic Medicine	Dr. Donna Caplan and Yukiko Kukimoto (Nursing)	6
09/18/11	Fall 2011 Distance Learning Orientation	Pua Palmeira	8
09/19/11	Self Care Class: Hooponopono	Sean Chun and Yukiko Kukimoto (Nursing)	5

09/20/11	Fiscal and Business Procedures	Greg Enos	16
09/26/11	Self Care Class: Healing and Massage Therapy	Virginia Dunas and Yukiko Kukimoto (Nursing)	6
09/30/11	Standard III Meeting	KCC	27
10/03/11	Self Care Class: Hawaiian Medicinal Herbs	Sean Chun and Yukiko Kukimoto (Nursing)	7
10/14/11	IS 103 College Conversation	Ramona Kincaid	40
10/17/11	Self Care Class: Healing and Hula	Puna Dawson and Yukiko Kukimoto (Nursing)	4
10/21/11	Standard I and IV Meeting	KCC	18
11/04/11	Standard IIB and IIC Meeting	KCC	21
11/21/11	Hawaiian Telcom Training Sessions	Hawaiian Telcom and Patrick Watase	36
11/22/11	JFK Lecture	Bruce Getzan	22
12/05/11	Importance of World Mindedness	David Julian Smith and OCET	19
12/06/11	Zambia Safari	Tom Grollman and OCET	5
12/09/11	CARD Session	Pat McGrath	2
12/13/11	CARD Session	Pat McGrath	5
12/14/11	CARD Session	Pat McGrath	1
12/16/11	CARD Session	Pat McGrath	7
Spring 2012			
01/03/12	Spring 2012 Convocation	KCC	129
01/03/12	Standard IV Group Meeting	Cherie Mooy and Frances Dinnan	12
01/04/12	Google Calendar	Jeff Mexia (ITAC and Professional Development)	15
01/04/12	Google Sites	Kent Tanigawa (ITAC) and Jeff Mexia (Professional Development)	3
01/04/12	Google Docs	Ed Coll (ITAC) and Jeff Mexia (Professional Development)	14
01/04/12	Emergency CARD Session	Pat McGrath	4
01/05/12	Google Calendar	Jeff Mexia (ITAC and Professional Development)	11
01/05/12	Google Docs	Ed Coll (ITAC) and Jeff Mexia (Professional Development)	19
01/05/12	Google Sites	Kent Tanigawa (ITAC) and Jeff Mexia (Professional Development)	16
01/05/12	Spring 2012 Distance Learning Orientation	Pua Palmeira	8
01/06/12	Google Docs	Ed Coll (ITAC) and Jeff Mexia (Professional Development)	7
01/06/12	Google Sites	Kent Tanigawa (ITAC) and Jeff Mexia (Professional Development)	7
01/12/12	Test Writing and Analysis Workshop	Victoria Mathis	20
01/20/12	Standard I Meeting	KCC	48
01/27/12	Mathematics College Conversation	Gigi Drent	47
02/03/12	Standard IIA Meeting	KCC	56
02/10/12	Standard IIB and IIC Meeting	KCC	58
02/22/12	China Impressions	Ling Yang Rita and OCET	10
02/24/12	Standard IV Meeting	KCC	54
03/02/12	WILD	Wo Learning Champions	104
03/12/12	HED DPC In Service	Victoria Mathis and Cherie Mooy	6
03/15/12	Pcard Training Session	Matthew Chow (UHM) and Greg Enos	4
03/16/12	Cultural Barriers College Conversation	Makaloa Council	48
03/16/12	Stress Less	Susan Morales and Linda Farr and OCET	13
03/21/12	Nuclear Energy	Dr. Richard Olsen and OCET	4
03/23/12	ISLOs College Conversation	Assessment Committee	34
04/05/12	Lawsuits, Spear Phishing ITV Session	UH ITS	9
04/17/12	Dr. Morton Visit	KCC	27
04/19/12	Earth Day	Jimmy Trujillo	109
04/25/12	Hawaiian Airlines and Fiscal Update	Karen Rivera (Hawaiian Airlines) and Greg Enos	11
04/26/12	President Greenwood Visit	KCC	29
04/27/12	Compiling Your Appendix	Victoria Mathis and Cherie Mooy	10
05/03/12	CARD Session	Pat McGrath	1
05/04/12	CARD Completion Session	Pat McGrath	0
05/07/12	CARD Completion Session	Pat McGrath	0
05/08/12	CARD Completion Session	Pat McGrath	1
05/09/12	CARD Completion Session	Pat McGrath	7
05/10/12	End-of-Year Bash	KCC	83
05/10/12	CARD Completion Session	Pat McGrath	2
05/11/12	CARD Completion Session	Pat McGrath	0
05/16/12	Kuali Training	Greg Enos	15
05/23/12	Kuali Training	Greg Enos	14
06/06/12	Kuali Training	Greg Enos	11
07/20/12	Kuali Training	Greg Enos	29
Fall 2012			
08/13/12	Fall 2012 Convocation	KCC	148

08/15/12	Fall 2012 Photocopier and Classroom Equipment Session	Patrick Watase and Clarice Kali	18
08/16/12	Fall 2012 Photocopier and Classroom Equipment Session	Patrick Watase and Clarice Kali	6
08/16/12	Emergency CARD Session	Pat McGrath	4
08/16/12	Fall 2012 Distance Learning Orientation	Pua Palmeira	7
08/29/12	Inside Track Meeting	Ramona Kincaid	25
08/31/12	LAH Curriculum Central Training	Kathlen Lee	6
09/05/12	Business Education Curriculum Central Training	Kathlen Lee	9
09/10/12	Science and Mathematics Curriculum Central Training	Kathlen Lee	5
09/12/12	Academic Support Curriculum Central Training	Kathlen Lee	5
09/14/12	Health Education Division Curriculum Central Training	Kathlen Lee	8
09/17/12	Curriculum Central Individual Training	Kathlen Lee	1
09/17/12	Dr. Morton Visit	KCC	47
09/18/12	Curriculum Central Individual Training	Kathlen Lee	1
09/19/12	Curriculum Central Individual Training	Kathlen Lee	1
09/21/12	Civil Rights Compliance Workshop	Jane Jarrow (Earl Nishiguchi)	30
09/21/12	Suicide Prevention Workshop	Gina Kaulukukui and Bridget Arume and KCC Sexual Assault Task Force and ASUH	6
09/28/12	Curriculum Central Individual Training	Kathlen Lee	1
10/02/12	Curriculum Central Individual Training	Kathlen Lee	3
10/04/12	Curriculum Central Individual Training	Kathlen Lee	1
10/04/12	UH Information Security ITV Session: Secure Information Destruction	UH ITS	2
10/08/12	Nursing Faculty Professional Development Meeting	Nursing Faculty	7
10/08/12	Accreditation College Conversation	KCC	38
10/08/12	UH Information Security ITV Session: Management and Storage of Sensitive Information	UH ITS	5
10/10/12	Curriculum Central Individual Training	Kathlen Lee	1
10/16/12	Accreditation Meet and Greet	KCC	46
10/17/12	Accreditation Open Forum	KCC	6
10/18/12	Accreditation Exit Report	KCC	55
10/19/12	Telling Amy's Story (Violence Awareness Week)	Frances Dinnan	21
10/19/12	UH Information Security ITV Session: Avoid Identity Theft	UH ITS	2
10/22/12	UH Information Security ITV Session: Responsible Computing Practices	UH ITS	2
10/31/12	UH Information Security ITV Session: Think Before You Click	UH ITS	2
10/31/12	The Retirement Forecaster	Tracy Hirano (OCET)	2
11/05/12	Post Accreditation Cake Break	Wo Learning Champions	49
11/08/12	Curriculum Central Individual Training	Kathlen Lee	7
11/29/12	KCC Board of Publications Meet and Greet	Carol Bain	6
11/30/12	Online Leave System Training	JoRae Baptiste	24
11/30/12	Orientation to CARDS for New Faculty	Pat McGrath	4
12/03/12	Lunch In-Service on Pharmacology Update	Nursing Faculty	7
12/10/12	CARD Completion Session	Pat McGrath	3
12/10/12	Christmas Celebration	KCC	94
12/11/12	FBI Security ITV Session	UH ITS	2
12/12/12	CARD Completion Session	Pat McGrath	2
12/13/12	CARD Completion Session	Pat McGrath	1
12/14/12	CARD Completion Session	Pat McGrath	0
12/17/12	CARD Completion Session	Pat McGrath	5
12/18/12	CARD Completion Session	Pat McGrath	5
Spring 2013			
01/02/13	Spring 2013 Convocation	KCC	134
01/02/13	All Instructional Faculty Session	Jim Dire	67
01/03/13	Google Docs	Kent Tanigawa (ITAC) and Jeff Mexia (Professional Development)	2
01/03/13	Turnitin	Jeff Mexia (ITAC and Professional Development)	11
01/04/13	Google Docs	Kent Tanigawa (ITAC) and Jeff Mexia (Professional Development)	6
01/04/13	Smart Board and Turnitin	Jeff Mexia (ITAC and Professional Development)	15
01/07/13	Community Forum with President Greenwood	KCC	13
01/10/13	Spring 2013 Distance Learning Orientation	Pua Palmeira	10
01/11/13	Hawaii Graduation Initiative College Conversation	Chancellor Cox	57
01/29/13	Open Forum with President Greenwood	KCC	37
02/14/13	Social Security Pre-Retirement ITV Session	UH ITS	10
02/20/13	LiveText Demonstration	Pat McGrath	10
02/26/13	Mairam Buchanan Presentation	Wade Tanaka	11
03/01/13	Excellence in Education Day	KCC	119
03/05/13	Ainu Presentation	Brian Yamamoto and Molly Summers	33
03/18/13	Kuali Training	Greg Enos	45
03/21/13	Google Drive Training for Student Services	Jeff Mexia (ITAC and Professional Development)	12

04/16/13	Dr. Morton Visit	KCC	31
04/24/13	Edmodo and Schoology	Jeff Mexia (ITAC and Professional Development)	9
04/26/13	Liberal Arts PSLO Meeting	Chancellor Cox and Jim Dire	27
04/29/13	Costa Rica Presentation	Dylan Wehrly (Wofford Scholarship and Honda International Travel Fund Recipient)	3
04/30/13	India Presentation	Chancellor Cox	25
Fall 2013			
	TEDTalk Tuesdays	Jeff Mexia (TED.com)	143
07/15/13	STEM Indigenizing Curriculum Workshop	Jeff Mexia and Molly Summers	15
08/19/13	Fall 2013 Convocation	KCC	147
08/19/13	Annual Refresher Hazardous Waste Training	Patricia Wistinghausen	52
08/19/13	All Faculty Meeting	Jim Dire	65
08/20/13	President Greenwood Visit	KCC	21
08/20/13	New Faculty and Staff Orientation	Jeff Mexia, Kimo Perry, Creighton Fujii, Kailana Soto, Jorae Baptiste, et al.	16
08/21/13	Campus Security Authorities Training	Patricia Wistinghausen	45
08/22/13	Poverty Workshop	Rebecca Yund and Sandy Magnussen	110
08/23/13	Laulima and Schoology	Jeff Mexia and Ed Coll	15
08/23/13	GoogleDriveTraining	Kent Tanigawa	10
09/06/13	Networking Workshop	Kyoko Ikeda	32
09/06/13	GoogleSitesTraining	Kent Tanigawa	9
09/20/13	All College Conversation	KCC	60
10/02/13	Super Quote Training	William Wang (UHM) and Greg Enos	20
10/05/13	Tech Fair	ITAC and Jeff Mexia (Professional Development)	49
10/25/13	Indigenizing the Nursing Pathway	Jamie Kaimalani Boyd (WCC)	17
		Total Participants	5301